

Turner Valley Golf & Country Club
700 Imperial Drive, Box 60
Turner Valley, AB T0L 2A0
Ph: 403-933-4721
www.turnervalleygolf.com

Board of Director's Meeting August 30th, 2018 Turner Valley Golf and Country Club Boardroom

Attendees: Tracy Bertsch, John Burke, Kevin Farr- Jones, Joe Fenton, Dan Heyde,
Kathy Jessop, Gregg Undershute, Ralph Wilson, Fred Woodlock, J.D. Scheller

Regrets: None

1. Meeting brought to order by Gregg Undershute at 7:05 PM
2. Review of past Board of Directors Meeting Minutes from July 26th, 2018
 - Any new business arising from the minutes – None
 - Motion to accept the minutes by John Burke, seconded by Kathy Jessop. All in favor, motion carried
3. Correspondence

Reponses to the BEV Questions of the Month- **Do you use the Member Portal on the website? If you do, what do you like or dislike about it?**

- We don't use it that often...a lot of good information there Great to have it when needed. The monthly calendar is important for planning tee times/vacations. Webcam provides real-time weather updates. I do not use for booking tee times or handicap purposes.

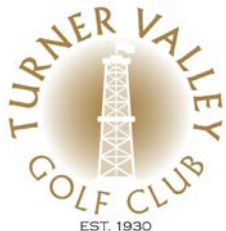
- I use the members portal on the website. Predominantly my use is for access to the online booking and the ability to view the tee sheet. I have no real comments on the remainder of the portal.

- Yes, I use the member's portal. I use it mainly to sign up for tournaments and see the calendar. The problem is that information is not being kept up to date. For example, if you look at the Club Championship, there are no results posted.

Erna Ference email – Fundraising at league final– J.D. and Gregg will draft a response and reply to Mrs. Ference.

4. Committee Reports and Updates:

- **Business Development (Tracy B., Gregg U., J.D. S.)**
Discussion of Director Code of ethics document resulted in the following agreements:
 - Board attendance at the annual Christmas staff function will be in a support capacity and at own expense
 - Board participation in external events held in conjunction with Board meetings is voluntary and at own expense
 - Director complimentary post-meeting refreshment budget eliminated
 - Annual Cart pass of one seat, non-transferable, remains a Director benefit



Turner Valley Golf & Country Club
700 Imperial Drive, Box 60
Turner Valley, AB T0L 2A0
Ph: 403-933-4721
www.turnervalleygolf.com

- Board member hosting of potential new members to be exercised at the discretion of the individual, typically not to exceed 2 hosting opportunities per Board member per season
 - General Manager will include a report on Director hosting (cart usage and complimentary rounds) in monthly updates
 - General Manager will provide, for Board review, a plan and budget for the 2018 management Christmas party at the October Board meeting. Additionally, GM to provide an overall Employee Recognition plan and budget for inclusion in 2019 Business Plan and budgets. This plan should include all proposed events for the year.
- Tracy will send email on draft topics and agenda for the strategic planning session to be held at the Club on September 21st.
- Road Closure 1st reading is on the Town Council meeting agenda slated for September 4th
- Power Cart Video and possible Visage benefits.
- **Communication (Kathy J., J.D. S.)**
 - Board's Eye View sent out on August 15th.
 - Discussion on what we would like to see in the appearance of our website. Kathy, J.D. and Julie will set up a meeting to discuss goals for a possible new website "look" focusing on the public-facing aspects. Input from members on the member-facing website appears to indicate that overall needs are being met, with the majority of usage focused on calendar and tee time booking.
 - *BEV Question for September*– In preparation for the 2019 budget. What would you like to see each department (Course & Grounds, Food & Beverage, and Pro-Shop) start, stop, or continue to work on?
 - **Course and Grounds & Clubhouse (Kevin F.J., Joe F., J.D. S.) (John W. Ad-Hoc Member)**
 - Meeting held on August 30th
 - Tee Boxes on #13 have been resurfaced. They will remain closed until next spring to allow them to root properly. Discussed spring course upgrades which may include a new silver/blue tee box on #8; a new blue/white tee complex on #12 and removal of the pot bunker on #13. Gary M. will contact GDS to finalize work areas and book a construction crew for spring 2019
 - **Finance (John B., Ralph W. J.D. S.)**

Presentation of July Financials:

Revenues to the end of July were below budget and below the same period last year. Sales in July were not as strong as was anticipated in the budget. The later start this year has contributed to revenues being below last year. Overall Expenses are being managed well. Labour cost is over budget, but total labour cost is lower for the same period in 2017. Capital Lease Expenses were added to the Income Statement for 2018 and, adjusting for this change, earnings are equal to the same period in 2017.
 - **Membership Engagement, F&B (Dan. H., Fred W. J.D. S.)**
 - Discussion was held on the possible updating of policies and the Member's Handbook
 - Motion by Dan Heyde to dissolve current Member's Handbook and replace with a Policy Manual by March 2019. Seconded by Tracy Bertsch. All in favor, motion carried.
 - The 2018 Fall Classic date was moved to Saturday October 6th, with the agreement of the Tournament Committee.
 - J.D. will draft letter to the Board of Directors of both the Diamond Valley and Gateway Condo Associations to identify our concern with matters that have been brought to our



Turner Valley Golf & Country Club
700 Imperial Drive, Box 60
Turner Valley, AB T0L 2A0
Ph: 403-933-4721
www.turnervalleygolf.com

attention. We require their residents to comply with existing legal requirements in respect to the following matters: Dog walking; Disposal of waste; Trespassing and use of facilities.

- **Junior Golf Committee (Joe F., J.D S.) (Peter K. Gord R. Ad-Hoc Members)**
 - We had an average of 28 Juniors playing in the Monday night Junior League
 - Our Juniors won the South Division of the Foothills Junior Interclub, besting 8 other clubs in the area.
 - Pictures and communication will be sent out
 - Would like to see more Pro-Shop involvement in the Junior Program in 2019.
 - **Historical Committee: (Tracy B., Ralph W., Kevin. F.J., Gary M. J.D. S) (Ron M. Al. L. Ad-Hoc Members)**
 - The Heritage grant application for a request of approximately \$15K to provide 10 Markers throughout the course was submitted. We should hear if we are approved by the end December. A true team effort; many thanks to the historical committee for their contributions in preparing the application and to Gregg Undershute and John Waring for their letters of support.
5. New Business – Doug and Monica Bryan, Sharon Colbert, and Kevin Pearson have applied for shareholding membership.
- Motion to accept new shareholders by Ralph Wilson. Seconded by Tracy Bertsch. All in favor, motion carried.
6. Announcements - None
7. Adjournment by Gregg Undershute at 8:55 PM

Next Meeting: Friday September 21st, 2018 5:30 PM Turner Valley Golf & Country Club Boardroom