



**Board of Directors' Meeting Minutes May 4, 2020  
Turner Valley Golf and Country Club – Microsoft Teams**

**Attendees: Tracy Bertsch, John Burke, Kevin Farr-Jones, Kevin Franson, Kathy Jessop Gregg Undershute, Ralph Wilson, Fred Woodlock, J.D. Scheller**

**Regrets: Joe Fenton**

1. Meeting brought to Order at 4:00 PM
2. Review of past Board of Director Minutes – April 9, 2020.
  - Any new business arising from minutes.
  - Motion to accept minutes by Fred Woodlock seconded by Ralph Wilson. All in favor, motion carried.
3. Correspondence-
  - Request from Flo Fam requesting refund of power card punch card for 2020 season, citing that she will play less golf this year.  
**Action Item, The General Manager and The Board will draft a policy pertaining to the refund of Annual Dues and Annual Purchases ie. Power Carts, Punchcard, Green Fees, League Fees during a pandemic.**
  - So far the response to the new website has been positive.
4. Committee Reports and Updates
  - **Business Development (Tracy B., Gregg U., J.D. S.)**
    - Discussion on Covid-19 and practices and policies going forward.
    - Discussion on when we should allow guest and public play.
    - Discussion on possibly opening up the F&B, Driving Range when restrictions are eased or lifted.  
Will proceed with less is more approach right now. We will open in stages when the club is comfortable with the procedures and policies in one phase before we open another phase. We will monitor again on Monday May 11 to discuss how the opening weekend went and then decide to open to guests and public and to talk about a possible opening date for the Food & Beverage.
  - **Historical (Tracy B., Kevin F.J., Ralph W., Gary M., J.D. S.) Al Lambden, Tracy Larson, Ron McLaren (Ad Hoc Members)**
    - J.D. is still waiting for one picture from the Glenbow. Have been in contact with Doug Cass. He will be in touch with the U of C to get us a copy.
  - **Communication – (Kathy J., J.D. S.)**
    - The Niblick was sent out on May 2.
    - New website was launched on May 1.
    - We will continue to update the members as information changes concerning the Golf Club and COVID -19.



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- **Course and Grounds & Clubhouse – (Kevin F-J., Joe F., Gary M. J.D. S.)**
    - Course will be ready to open May 8<sup>th</sup>.
    - The putting green, #2 green and #14 green have suffered some ice damage. Will need some work to get them back into playing condition.
    - Will be working with reduced staff until restrictions have been lifted or eased.
  - **Finance – (John B, Kevin F., Ralph W., J.D. S.)**
    - Presentation of draft April financials
    - Long term financing has been finalized. John Burke approved the documents on behalf of the Board.
    - Action Item J.D. will add monthly covenants ratios to the KPI report.**
    - Will send out 2019 Financial Reports to the Shareholders.
  - **Membership & Volunteer Liaison, F&B (Kathy J. Fred. W., J.D. S.) Dan Heyde (Ad Hoc Member)**
    - No meeting was held in April.
    - Kathy is currently working on a volunteer workforce package.
5. New Business – Mel Duvall, Ken and Maria George, Ross Lawson, Micheal Rioux, Tamara Robbins, and Wayne Thomas have applied for Shareholding membership.
- Motion to grant shareholding memberships to all the applicants by Kevin Franson seconded by Ralph Wilson, All in favor, motion carried.
6. Announcements – None
7. Adjournment - Motion to adjourn by Gregg Undershute at 5:37 PM
8. **Next Meeting:** Monday, June 8<sup>th</sup> at 6:00 PM, venue TBA.