



**Board of Directors' Meeting Minutes July 13, 2020
Turner Valley Golf and Country Club – Diamond Room**

Attendees: Tracy Bertsch, John Burke, Kevin Farr-Jones, Kevin Franson, Kathy Jessop, Tamara Robbins, Roberta MacKenzie, Gregg Undershute, J.D. Scheller

Regrets: Joe Fenton

1. Meeting brought to Order at 6:28 pm
2. Review of past Board of Director Minutes – June 8, 2020.
 - Any new business arising from minutes.
 - Motion to accept minutes by Kevin Franson seconded by John Burke.
All in favor, motion carried.
3. Correspondence- Question of the month response:
 - I was very impressed with how the club was organized, particularly at the beginning. I particularly enjoy the ball returns on the pins and think consideration should be given to making them permanent. My only complaint or I should say suggestion is that I really wish you would remove the yellow tape from the benches ON the course. Many of us walk the course and it would be nice to be able to take the load off once in a while. I confess that I have sat on the one on #15 and other than my backside have never touched it otherwise.
 - Request to pre-book tee times on Thursdays from the Thursday Snips and Sips group. Discussion came up with three options.
 1. Pay \$90 league fee per player and it will be considered a new Member's Men's League
 2. Pay the \$10 per player advance booking fee.
 3. Book as normal.J.D. will contact the group with the options.
4. Committee Reports and Updates
 - **Business Development (Tracy B., John B., Gregg U., J.D. S.)**
 - Question on access easement between #15 and #16 with Kana Gateway.

There is an access agreement in the land transfer agreement between the Town, TVGC and Kana Gateway, There is not a legal easement on the title. We will get a registered easement when we do the land transfer with the Town of TV.

J.D. to add Land Annexation and Easement discussion to August agenda.
 - Discussion on policy of refunding annual fees.

J.D. to update the members handbook to state that Annual Dues and Fees will not be refunded. Although under extraordinary circumstances requests may be made to the General Manager or Board of Directors for consideration.



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- Discussion on committees

Tabled until Strategic Planning Session in September. Will add Tamara Robbins to Communication and Membership Committees. Will add Roberta MacKenzie to C&G and Membership Committees. Dan Heyde will become an Ad-Hoc Member of the C&G Committee. All Board and Committee members must sign the Code of Ethics document.

- KPI's

1. 6049 rounds virtually similar to June 2019
2. 3247 member rounds which is 54% of total rounds.
3. Course Usage was 70% up from 2019 average.
4. Average Spend in Pro-Shop \$12.09 down from 2019 average.
5. Avg. Spend in F&B \$11.69 down from 2019 average.
6. C&G Labour per round \$6.06 down from 2020 average.

- Our Canada Summer Jobs reapplication was approved

- Did not qualify for CEWS in period 4

- Discussion on green fee and cart prices due to the higher demand.

J.D. will discuss with Cory and respond to the Board by July 24th.

- **Historical (Tracy B., Kevin F.J., Gary M., J.D. S.) Al Lambden, Tracy Larson, Ron McLaren, Fred Woodlock (Ad Hoc Members)**

- First three historical signs are complete. Course and Grounds have installed the signs. The remaining three signs are in process of being made.

- Meeting was held June 29th, minutes [attached](#).

- **Communication – (Kathy J., Tamara R., J.D. S.)**

- The Niblick was sent out on July 3.

- We will continue to update the members as information changes concerning the Golf Club and COVID -19. Last guideline update from the Government was June 18.

- **Course and Grounds & Clubhouse – (Kevin F-J., Joe F., Roberta M., Gary M., J.D. S.) Dan Heyde (Ad Hoc Member)**

- Meeting held on June 22, minutes [attached](#).

- The #2 green and the putting green should open on the weekend of July 18th.

- The first 26 carts of the new fleet have arrived. The rest should be here by July 24.

- **Finance – (John B, Kevin F., J.D. S.)**

- Presentation of draft June financials

- **Membership & Volunteer Liaison, F&B (Kathy J., J.D. S.) Dan Heyde (Ad Hoc Member)**

- Tournament Committee met on June 17th and decided to hold the following club events

Foothills Scramble July 25

Mixed Scotch Ball August 9

Super Senior Club Championships August 13



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Senior Club Championships August 13 & 14

Junior Club Championships August 14

Club Championships September 12 & 13

- PARTners FORE the Club was launched on July 6.
- Kathy J. and J.D. will get the data for the grants we have recently received to send out to the members.

5. New Business – Fred Deis has applied for shareholding membership.
Motion to accept Mr. Deis as a shareholding member by John Burke, seconded by Kathy Jessop. All in Favor. Motion Carried.
6. Announcements –
7. Adjournment: 8:40 pm motion by Gregg Undershute.
8. **Next Meeting:** Thursday August 13th, 6:00 PM, Turner Valley Golf Club, Diamond Room.