



***Board of Directors' Meeting Minutes June 10, 2021, 6:30
PM Turner Valley Golf and Country Club – Microsoft***

Attendees: Tracy Bertsch, John Burke, Kevin Farr-Jones, Joe Fenton, Kevin Franson, Kathy Jessop, Roberta MacKenzie, Gregg Undershute, J.D. Scheller

Regrets: None

1. Meeting brought to Order at 6:31 pm
2. Review of past Board of Director Minutes – May 13, 2021.
 - Any new business arising from minutes. - None
 - Motion to accept minutes by Roberta Mackenzie seconded by Kevin Franson. All in favor, motion carried.
3. Correspondence – None
4. Committee Reports and Updates
 - **Finance & Business Development**
 - KPI's for May
 1. 3706 rounds were played in May 2021 an increase of 305 rounds from May 2020. Member rounds played was 2628 for 71% of total rounds.
 2. Course usage was 64% up from 61% in 2020.
 3. Average spend in Pro-Shop was \$13.55 down from 2020 average of \$15.24
 4. Average spend in F&B was \$5.75 down from 2020 average of \$12.55
 5. C&G labour per round was \$8.58 down from 2020 average of \$10.11
 - Presentation of draft May Financials
 - AGM Discussion, AGM will be held on Thursday July 15th at 7:00 PM, as long as the current restrictions allow us to hold it.
 - We will apply for the CEWS for May.
 - **Grants**
 - Tracy asked J.D. for the status of any grants we have applied for. We have received the Canada Summer Jobs Grant for \$12,600 and the CFEP grant for the driving range repair will be sent out this week.
 - Discussion on our CFEP grant application for the driving range repair. How much the club will have to put forward and budget if the grant application is approved.
 - **Course and Grounds & Buildings**
 - No meeting held in May. Meeting scheduled for June 15.
 - Aeration took place on May 25th and 26th.
 - One of the irrigation pumps has failed. Leaving us with one-half of our irrigation capacity. Gary has been sourcing out repairs. Until we can get the pump fixed or replaced, the greens and tee boxes will receive priority.



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○ **Land Use**

- May 17th walked the east property and reviewed the topographical map w/ JD and Kevin
- President contacted by President/CEO of OCL group about Kanagateway land and east property. Brief meeting May 26 at the club to review topographical map and he shared a video of one of the projects they are completing. Asked for contact for video for concept drawing
- Review sample concept videos with board at next meeting.
- Discussion on the viability and possible use of the east property.
- Motion by Kevin Franson to approve \$25,000 for concept drawings and an area structure plan for the east property, seconded by Kevin Farr-Jones, motion carried.

● **Communication, Membership Liaison and Recruitment**

- Niblick sent out on June 1st.
- Updates Member's Handbook and Polices have been posted on the website.
- Discussion on Committee structure and updated committee document.
- Motion to approve new committee document by Roberta MacKenzie, seconded by Joe Fenton, motion carried.

○ **Volunteer Committee**

- We have had various work crews out in May doing everything from brush cleanup, flower planting, tree trimming etc.
- Volunteers will receive staff discounts on meals on the days they are volunteering.

5. New Business –

- Discussion on booking of guests on the weekends. Operations will review and come up with some recommendations.
- Tracy Bertsch and Kevin Franson will be the Board Member recruitment and Election Committee for the AGM

6. Announcements – None

7. Motion to adjourn by Kathy Jessop at 8:30 pm, seconded by Roberta MacKenzie

8. Next Meeting: Thursday July 8th at 6:30 pm. Meeting place TBA