



***Board of Directors' Meeting Minutes July 8th, 2021, 6:30 PM
Turner Valley Golf and Country Club – Boardroom***

Attendees: Tracy Bertsch, John Burke, Kevin Farr-Jones, Joe Fenton, Kevin Franson, Kathy Jessop, Roberta MacKenzie, Gregg Undershute, J.D. Scheller

Regrets: None

1. Meeting brought to Order at 6:34 pm
2. Review of past Board of Director Minutes – June 10th, 2021.
 - Any new business arising from minutes.
 - Motion to accept minutes by Kevin Franson seconded by John Burke. All in favor, motion carried.
3. Correspondence – None
4. Committee Reports and Updates
 - **Finance & Business Development**
 - KPI's for June
 1. 7504 rounds were played in June 2021 an increase of 1528 rounds from June 2020. Member rounds played were 4011 for 53% of total rounds.
 2. Course usage was 75% up from 70% in 2020.
 3. Average spend in Pro-Shop was \$12.93 down from 2020 average of \$15.24
 4. Average spend in F&B was \$14.21 up from 2020 average of \$12.55
 5. C&G labour per round was \$4.90 down from 2020 average of \$10.11
 - Presentation of draft June Financials
 - Interest on long term debt is coming out annually. J.D. to talk to the bank and see if we can get the interest to be paid monthly.
 - AGM Discussion, Dates available are Thursday July 22nd and Thursday August 12th.
 - AGM will be held Thursday, August 12th. J.D. to send out notice.
 - Discussion about financial controls: Signing authority and competitive bid process.
 - Financial Committee will meet to discuss projects, competitive bids, and signing authorities and report back to the Board.
 - Discussion on Indigenous Consulting
 - Received \$18,243 for CEWS wage subsidy in May.
 - **Grants**
 - Update on Grant Committee meeting held on July 5th.
 - Laurie McCreary- Burke will join the committee as an ad-hoc member.
 - **Course and Grounds & Buildings**
 - Meeting held on June 24th
 - Pump has been replaced and installed. Total cost was \$9600.00
 - Driving Range net was repaired on June 28th.
 - **Land Use**
 - Meeting will be held on July 8th with Alvin Fritz about land use and preliminary drawings. We should have some initial plans for the next Board Meeting.



***Board of Directors' Meeting Minutes July 8th, 2021, 6:30 PM
Turner Valley Golf and Country Club – Boardroom***

- **Communication, Membership Liaison and Recruitment**
 - Niblick sent out on July 3rd.
 - Update on Board Member recruitment.
 - Discussion on adding executive committee to the committee document.
 - Roberta will add the Executive Committee to the committee document.
 - **Volunteer Committee**
 - Volunteer Crew cleanup of the courtyard for the Oilfields High School Graduation banquet.
 - Volunteers will receive staff discounts on meals on the days they are volunteering.
- 5. New Business – Discussion on disciplinary committee and proper procedures of committee.
 - If an immediate suspension is warranted, it will be decided on and communicated in a timely fashion.
 - Discussion on the monitoring of the back nine carts.
- 6. Announcements – None
- 7. Motion to adjourn by Gregg Undershute at 8:25 pm
- 8. **Next Meeting:** Post AGM Meeting Thursday August 12th.