



***Board of Directors' Meeting Minutes September 27th, 2021, 6:30 PM  
Turner Valley Golf and Country Club – Boardroom***

**Attendees: Tracy Bertsch, John Burke, Kevin Farr-Jones, Joe Fenton Kevin Franson, Kathy Jessop, Roberta MacKenzie, Doug Short, Tom Smith, J.D. Scheller**

**Regrets: None**

1. Meeting brought to Order at 7:00 pm
2. Review of past Board of Director Minutes – August 16th, 2021.
  - Any new business arising from minutes. - None
  - Motion to accept minutes by Kathy Jessop seconded by Doug Short. All in favor, motion carried.

Correspondence – Letter from Leigh Bretzlaff about the High School Provincial Championships in September of 2022.

- J.D. will draft letter to Mr. Bretzlaff with our offer to provide volunteers and help with organizing the event.

**3. Committee Reports and Updates**

- **Finance & Business Development**

- KPI's for August
  1. 6841 rounds were played in August 2021 a decrease of 572 rounds from August 2020. Member rounds played were 3447 for 50% of total rounds.
  2. Course usage was 68% down from 72% in August 2020.
  3. Average spend in Pro-Shop was \$15.83 up from \$14.41 in August 2020.
  4. Average spend in F&B was \$19.75 up from \$15.21 in August 2020.
  5. C&G labour per round was \$6.25 up from \$5.13 in August 2020.
- Presentation of draft August Financials
- Follow up about financial controls: Signing authority and competitive bid process.
- Motion to accept John Burke's document with approved edits into the club's policy documents by Tom Smith, seconded by Roberta MacKenzie. All in favor. Motion carried.
- Committee chairs to identify needs to Board for the purpose of filling out their committees.

- **Grants**

- Meeting held on August 30<sup>th</sup>.
- Will apply for a LED Lighting Grant for the club.
- J.D. has asked for quotes for the grant application.
- Meeting scheduled for September 30<sup>th</sup> to discuss other grant opportunities.



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- **Course and Grounds & Buildings**
    - Meeting held on September 21<sup>st</sup> to discuss the green damage caused by the vandalism from the early morning of September 18<sup>th</sup>.
    - Insurance claim has been started. We approximate the damage at \$50,000
    - The C&G Committee is recommending that we completely rebuild the #3 green and repair the #7 and #15 greens.
    - We will be looking at installing some battery-operated trail cameras to monitor the areas of the course that we cannot access with our current security cameras.
    - Motion to spend \$100,000 of operation profits to rebuild the #3 green to the specifications of our master plan by Kevin Farr-Jones, seconded by Tom Smith. All in favor. Motion carried.
    - **Land Use**
      - Kevin Farr-Jones provided an update on the east property to the Board.
      - J.D. and Kevin meet with the Towns of Black Diamond and Turner Valley about a possible walking and bicycle path through the East property.
  - **Communication, Membership Liaison**
    - Niblick sent out on September 1<sup>st</sup>.
    - Will schedule tournament committee meeting to schedule 2022 club tournament calendar in the first week of October.
    - Will investigate a possible member recognition and member referral program in the off season.
    - **Volunteer Committee**
      - Volunteer appreciation night held on September 22<sup>nd</sup>; it was well received.
      - Will schedule a debrief meeting with Phil Nobert on the volunteer program this year.
4. New Business – Barry Falk and Tom Grue have applied for shareholding memberships at the club. Motion to accept new applicant as shareholder of the Club by Roberta MacKenzie, seconded by Kathy Jessop. All in favor, motion carried.
5. Announcements – We will try to schedule a Board development webinar for the Board in the off-season.
6. Motion to adjourn by Roberta MacKenzie at 8:45 pm
7. **Next Meeting:** Monday October 18<sup>th</sup>, 2021 Turner Valley GC Boardroom 6:30 PM.