



***Board of Directors' Meeting Minutes November 29, 2021, 6:30 PM
Turner Valley Golf and Country Club – Microsoft Teams***

Attendees: John Burke, Kevin Farr-Jones, Joe Fenton Kevin Franson, Kathy Jessop, Roberta MacKenzie, Doug Short, Tom Smith, J.D. Scheller

Regrets: Tracy Bertsch

1. Meeting brought to Order at 6:33 pm
2. Review of past Board of Director Minutes – October 18th, 2021.
 - Any new business arising from minutes.
 - Motion to accept minutes by Kathy Jessop seconded by Doug Short. All in favor, motion carried.

Correspondence:

- Email concerning dues increase a discussion was had on the topic. John Burke responded to the email on behalf of the Board.
- Email re: prebooking of tee times. Discussion was held, it was decided that although we do have leagues and a policy to pay a \$10.00 a time to prebook times. The prebook policy is meant for a one-time event not for a group of tee times daily or weekly. J.D. will respond with the Board's decision.

- Committee Reports and Updates

- **Finance & Business Development (Tracy B., Kevin F.J., Roberta M., John B., Kevin F., J.D.S)**
 - KPI's for 2021
 1. 34156 rounds were played in 2021 an increase of 1767 rounds from 2020. Member rounds played were 18840 for 55% of total rounds.
 2. Course usage was 72% down from 81% in 2020.
 3. Average spend in Pro-Shop was \$15.45 up from \$15.24 in 2020.
 4. Average spend in F&B was \$15.62 up from \$12.55 in 2020.
 5. C&G labour per round was \$7.89 down from \$9.81 in 2020.
 - Presentation of draft October Financials
 - Management will present 2022 budget to the finance committee; Finance committee will present to the Board at the January Board meeting.
- **Grants (Tracy B., Kevin F., J.D.S, Laurie M.B. -ad hoc member)**
 - Meeting held on October 25th.
 - J.D. has received quotes for the LED lighting grant application.
 - We are applying for the \$2000.00 REP Exemption Grant
 - We have received confirmation that we have secured the Highway Clean Up 3 KM section on the south side of HWY 22 between Black Diamond and Turner Valley.
 - Our large stream funding CFEP grant application for the driving range has been rejected. They withdrew our application so that we can apply for small stream funding for CFEP application is due by January 15, 2022.
 - We will have to repair the range for the 2022 season. J.D. will consult with Gary on the process and scope of repair.
 - The committee will schedule a meeting for December.



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- **Course and Grounds (Kevin F.J., Roberta M., J.D.S., Dan H. -ad hoc member)**
 - Construction of the #3 has ended due to weather. We will have a week of work to do in the spring to finish the green and sod the area.
 - Course has been winterized, tarps are on all the greens, pumps pulled, water lines blown out etc.
 - Gary is working on an equipment plan as Gary has been informed that there will unlikely be any new fairway mowers or rough mowers available in 2022. We will send out his request once he knows what will be available.
 - **Land Use (Kevin F.J., Tom S., J.D.S., Ron M., & Gregg U. -ad hoc members)**
 - Update from Land Use committee.
 - Letter from Towns of Black Diamond and Turner Valley re: Bike Track and Walking Path. Board would like more clarification from the Towns on what exactly what they are looking for in a land use agreement. Committee will set up meeting with the Town and report back to the Board next meeting.
 - **Clubhouse (Kevin F.J., Joe F., Doug S. J.D.S.)**
 - Update on washrooms renovation project.
 - Quote for the plumbing fixtures came in at approximately \$20,000. Barry Cousins and Mike McCreary will volunteer their time to put in the fixtures.
 - Joe gave an oral quote of approximately \$70,000, \$75,000 to reno the washrooms and replace the kitchen floor. Joe will provide the committee a written quote.
 - Motion to approve a \$100,000 budget to renovate the washroom and replace the kitchen floor by Kevin Franson, seconded by Roberta MacKenzie. All in favor, motion carried.
- **Communication, Membership Liaison (Kathy J., Roberta M., J.D.S, Cindy K – ad hoc member)**
 - Niblick sent out on November 15th.
 - Meeting will be held on November 25th, to discuss Men's Club Captain and Handicap Chairperson for next year.
 - Doug Short will join this committee.
 - Discussion on Member Referral Program, tabled, committee will meet and report back at the next Board meeting.
 - **Volunteer Committee (Kathy J., Roberta M., Phil N. – ad hoc member.**
 - No meeting held.
- 3. New Business – Lillian Dalton, Darwin Flathers, & Julie Roenisch have applied for Shareholding membership. Motion to accept new shareholders by Kevin Franson, seconded by Doug Short. All in favor, motion carried.
- 4. Announcements – None
- 5. Motion to adjourn by Roberta MacKenzie at 8:10 PM
- 6. **Next Meeting:** January 31st, 2022, 6:30 PM Microsoft Teams.