



***Board of Directors' Meeting Minutes September 21, 2023, 6:30 PM  
Turner Valley Golf and Country Club – Turner Valley GC Boardroom***

**Attendees:** Tracy Bertsch, John Burke, Kevin Farr-Jones, Kathy Jessop, Roberta MacKenzie, Doug Short, Tom Smith, J.D. Scheller

**Regrets:** Darryl Bibeau, Gordon Pelly

1. Meeting brought to Order at 6:30 pm
2. Review of past Board of Director Minutes – August 17, 2023
  - Any new business arising from minutes - None.
  - Motion to accept minutes by Doug Short seconded by John Burke. All in favor, motion carried.
3. Correspondence: E-Mail from Irene Waring re: Events Calendar on Website. – See Attached.
  - Discussion was held. Kathy will also put all Corporate Tournaments in the Niblick as a back-up as sometimes last-minute tournaments are being missed on the events calendar. Kathy and J.D. will reply to Mrs. Waring.
4. Committee Reports and Updates
  - **Finance & Business Development (Tracy B., Roberta M., John B., J.D.S)**
    - Presentation of draft August financials.
    - August KPI's
      1. 7014 rounds played in August for an increase of 837 rounds from August 2022. Members played 3349 rounds for 48% of the total rounds played in August.
      2. Course usage rate was 74% up from 62% in August 2022.
      3. Average spend in Pro Shop was \$16.84 down from \$18.38 in August 2022.
      4. Average spend in F&B was \$22.87 down from \$24.02 in August 2022.
      5. C&G Labour per round was \$7.51 same as the \$7.51 per round in August 2022.
    - Online motion by Tracy Bertsch and seconded by Roberta MacKenzie, to appoint Gordon Pelly to the vacant Board position. All Board Members responded unanimously; motion carried.
    - Tracy and J.D. met with the Town of DV and the By-Law officer concerning our use of using the alleyway on the south side of the Royalte development. Starting in 2024 we will no longer be able to use the alleyway to transport our carts and maintenance equipment. We will be able to build our own path to the south of the alleyway to transport golf club vehicles. J.D. to contact our lawyer and get legal advice on our easements.
    - Tracy gave a report on the Executive Committee meeting in September. Highlights are:
      - John and J.D. will begin annual budget discussions and preparation in early October, to set membership fees for the 2024 season.
      - Recommendation to break out the subset committees, Membership, Volunteers and Junior Committees out of Communications and make them all separate committees.
      - Reminder of strategic planning session for September 2024 to develop the 2025-2028 strategic plan.
    - Discussion on Maintenance Crew Respect Policy
      - a. The first hour of groups teeing off on each course in the morning and the first hour of groups following a maintenance gap are subject to the minimum allotted playing time of 3 (three) hours twenty minutes and the following:



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- i. If the flagstick is removed from the hole by the turf care staff the golf hole is closed, and no golf shots can be played until the flagstick is replaced in the hole and staff have vacated to an area out of play.
- ii. Groups are not allowed to play through maintenance staff.
- iii. Watering of greens (or other non-routine maintenance) during play may require hitting shots into staff occupied areas. In these instances, the flagstick will be in the hole and the staff member will acknowledge the group, move to the edge of the green and wave up the group
- iv. As per our member Code of Conduct, members are not to direct or reprimand employees in any fashion. Questions or concerns must be directed to our Golf Course Superintendent.

J.D. will wordsmith and get Board approval on this policy for Spring 2024.

- **Course and Grounds (Kevin F.J., Roberta M., Tom. S. Gary M., J.D.S.) (Phil N. -ad hoc member)**
  - Construction and sodding of #10 was completed on September 15.
  - Meeting was held September 20.
  - Discussion on a budget to replace equipment.
  - **Land Use (Kevin F.J., Tom S., J.D.S.) (Gregg U., Ron M. -ad hoc members)**
    - Kevin, Tom. And J.D. meet with the developer on Tuesday, August 29<sup>th</sup>, to view property and discuss the developer's future plans.
  - **Buildings (Kevin F.J., Doug S., J.D.S.) Joe F, Peter K., Ian W., - ad hoc members)**
    - Hot water tank in the basement failed. New one has been installed.
    - Gary, Peter, and J.D. will tour the building in the off-season and recommend any maintenance or repairs that should be done.
- **Communication, and Membership Liaison. (Kathy J., Roberta M., Doug. S. J.D.S.) (Cindy K – ad hoc member)**
  - Niblick sent out September 8.
  - Tournament Committee meeting will be held in October.
  - **Volunteer Committee (Kathy J., Roberta M)**
    - Volunteer work bee and appreciation day tentatively scheduled for October 10<sup>th</sup>.
  - **Junior Committee (Darryl B., Doug S.)**
    - Will have meeting in off season with Cory and Mike to discuss next year.

5. New Business – None

6. Announcements – None

7. Motion to adjourn by Roberta MacKenzie at 8:35 pm.

8. **Next Meeting:** TBA TVGC Boardroom